



Welcome

Welcome InformIT a newsletter produced by DP Computing. The newsletter has been written in response to our clients needs. In the Information Technology / Computing field, things are changing rapidly and we have noticed clients asking similar questions or wanting further information on the current “hot” products.

The newsletter is available in both print and an online / email version. If you are receiving the printer version and would like the online version mailed out or vice -versa please let me know.

We hope this newsletter is informative and easy to read but if you have any suggestions or ideas for articles please let me know.

Thank you for reading and I hope you enjoy our newsletter.

David Perkovic - david@dpcomputing.com.au

News

There has been a lot happening at DP Computing over the last year with a second office and new staff joining.

CBD Location

Some of our clients may not know that DP Computing now has an office within the Adelaide CBD. Our city office is located at:

Level 1, 61 Carrington St.
Adelaide SA 5000

As we most of our work is performed onsite at a clients premises it is best to pre arrange a time for a meeting at this or our Morphett Vale office.

Staff

To help provide a quick onsite service David has employed and / or has formed partnerships with other computer professionals.

David, Jason Justin and Glenn are based in our Morphett Vale office and service our southern clients.

Dmitri, Adam and Ben are based in our city office to handle our CBD and northern clients.

Paul (Linux) and Ryan (website design) are also based down south.

MS Internet Explorer 7

Microsoft has just released the latest version of Internet Explorer (IE). IE 7 provides improved navigation through tabbed browsing, web search right from the toolbar, advanced printing, and much more.

Simplified User Experience

The IE 7 frame is reorganized to make it noticeably simpler, more streamlined, and less cluttered with unnecessary items. This maximizes the area of the screen devoted to the webpages that you want to see and makes performing the most common browsing tasks easy.

Advanced Printing

Automatically scales a printed webpage so that it's not wider than the paper it will be printed on. IE 7 also includes a multi-page print preview with live margins, resizing text to avoid document clipping, and an option to print only selected text.

Instant Search Box

Web searches using your favourite search provider can now be entered into a search box within the toolbar, eliminating the clutter of separate toolbars. You can easily choose a provider a list.

Favourites Centre

Offers easy and fast access to your Favourites. Expands when needed and can be anchored in place for even easier access.

Tabbed Browsing

View multiple sites in a single browser window. Easily switch from one site to another through tabs at the top of the browser frame.

Security

IE 7 provides security through a robust new architecture, security features that help defend against malicious software (aka malware), and new ways to better protect against the theft of personal data from fraudulent websites, a practice known as phishing

How To Get Internet Explorer 7

MS Internet Explorer 7 is available as a **FREE** download from Microsoft at:

www.microsoft.com/windows/ie/downloads/default.msp

If you need help contact DP Computing on 8326 4364.

PC Security Tip

Choosing a password

We all need a secure yet memorable password, but given that most of us have several passwords to access files and shared servers, it's not as easy as it seems. Here are some good tips:

- Choose a password that is familiar (a combination of a pet's name, father's middle name, favourite sports team or something similar is good).
- Do not use words such as "password" or numeric combinations such as "123456."
- Avoid gibberish or bizarre character combinations. While character combinations such as "dfFe#*23" might be hard to guess, they are also difficult to remember.

Microsoft Office Tip

MS Excel: How to view more than one sheet

One of the most frustrating problems for Excel users is viewing all the information they need, especially because it often lives in different worksheets.

Here's a simple way to view multiple sheets:

1. Click on the tab of the worksheet you want to view.
2. Choose New Window from the Window menu.
3. Repeat this process for each of the worksheets you want to display. (Excel opens each sheet in a window that sits on top of the previous one.)
4. To see them all at one time, choose Arrange from the Window menu.
5. Select Tiled, Horizontal, or Vertical.
6. Select the Windows Of Active Workbook check box and click OK.



Spyware / Adware

Spyware Scans

Spyware, sometimes referred to as Adware, is software that can display advertisements (such as pop-up ads), collect information about you, change settings on your computer, and download other malicious files, generally without appropriately obtaining your permission. Spyware can become loaded onto your computer when you visit some websites, or when you install 'free' programs downloaded from the internet and can cause your computer to run slow.

To remove spyware we recommend downloading Spybot Search and Destroy (download from www.safer-networking.org) and Windows Defender (download from www.microsoft.com/spyware). However Windows Defender is only available for users running Windows 2000 or XP sp2. Once you have downloaded these programs, install them and then follow the prompts to scan and remove spyware entities.

If you still have problems please contact DP Computing on 08 8326 4364.

Inform-IT is the official newsletter of DP Computing

DP Computing is a computer consultancy formed in June 1993 with the aim of providing effective and relevant computer solutions to business and home users. We offer a full range of IT services including onsite support and troubleshooting, hardware and software sales and website design.

All prices listed are subject to change. If you are in doubt over something or if the steps are different than what you see on your computer contact a professional.



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